



# CHILDREN'S WORLD

reg. charity no. 1172322

28 Northload Street, Glastonbury BA6 9JJ  
01458 833693

[info@childrensworldcharity.org](mailto:info@childrensworldcharity.org)

Director: Paddy Hill    Coordinator: Jessica Hirst  
Trustees: Jill Barker, Catherine Busby, Martin Casey,  
Maggie Dear, Elizabeth Carruthers, Haggis McLeod ,  
Chloe Turnbull-Yeo, Mark Aylward.  
Patron: Michael Eavis CBE

[www.childrensworldcharity.org](http://www.childrensworldcharity.org)

## CHILD SAFEGUARDING POLICY

### KEY LEGISLATION

The Children Act 1989 (as amended)  
The Children and Social Work Act 2017  
Working Together to Safeguard Children 2018  
The Education Act 2002  
The United Nations convention on the Rights of the Child 1992  
The Equality Act 2010  
The Children and Families Act 2014  
The Human Right Act 1998

### PRINCIPLES

All working for Children's World (CW) must recognise that if children are to learn respect for themselves and others, they must be respected by all adults caring for them.

Protection of children is the responsibility of all of us.

The child's needs and welfare must always be paramount.

### WHAT IS ABUSE?

Child abuse is significant harm caused to any child by physical injury, sexual abuse, neglect or emotional damage. It can and does happen to children of all ages, culture, disability, sex, racial origin, sexual orientation or gender, and religion. Research tells us that children with disabilities may be particularly vulnerable.

An abuser could be a professional, volunteer, parent, guardian, relative, acquaintance, family friend, another child, brother or sister, stranger and could be male or female. They don't necessarily need to meet their abuser in person, abuse may take place virtually through social media or remote direct access via the internet.

*Supporting inclusion for ALL children through drama, performance, film-making and FUN!*

## **SAFEGUARDING PRINCIPLES FOR ALL CHILDREN'S WORLD STAFF:**

All Children's World staff, both paid and volunteer, hold Disclosure and Barring Service (DBS) checks as appropriate - in line with Government and legal guidelines. Any new paid staff or new key volunteers will be DBS checked as appropriate when joining us.

Children's World provides annual update training for all staff and volunteers.

Children's World staff, trustees and some volunteers are required to complete additional mandatory training as required by local and central government guidance. The charity will ensure the requirement for any additional training is complied with.

A) Children's World work that takes place in schools or at out of school venues run by other organisations:

- Children's World staff will always treat children with respect and with an awareness of appropriate physical contact, e.g. If a child comes and sits on your lap, sit them down next to you. CW staff will take a lead from the teachers and assistants in the school on what they feel is appropriate for that child - they obviously know the children far better than we do.
- Due to the nature of the work, some children may seek to develop friendships with CW staff. Staff and volunteers will take a professional approach to children looking to form friendships in this way and will immediately notify those adults with responsibility for the child; these may be parents, carers or teaching staff.
- Where safeguarding concerns are raised, or a member of staff or volunteer for Children's World raises a safeguarding concern with those responsible, the staff member will notify the designated safeguarding lead and the charity will keep a record of this in accordance with relevant data protection legislation.
- No personal information will be passed between children and CW staff, this also includes photographs on personal devices. Any direct communication after the event will be through the official charity address or email.
- Children's World staff or volunteers will respect the privacy of all who attend their workshops and events.

#### B) Children's World's work at public events run by the charity:

- At public events that we are running we do need volunteers to help us run safely. Necessity and legalities state that not all these will have been DBS checked. CW will therefore ensure that at each venue/workshop there will be a designated enhanced DBS checked long-term member of the team, as a point of contact for safeguarding issues.

### **CHILDREN'S WORLD SAFEGUARDING PROCEDURE:**

## **DO:**

- ✎ Listen carefully
- ✎ Take it seriously
- ✎ Reassure the child that they have done the right thing in telling you
- ✎ Let the child know you will have to report this but that you will inform only those people necessary to keep the child safe
- ✎ Report any concerns, suspicions, information or allegations of abuse to the designated advisor
- ✎ Record what has been said, heard or seen immediately

## **DON'T:**

- ✗ Jump to conclusions
- ✗ Try to force a child to disclose
- ✗ Ask leading questions
- ✗ Make promises you cannot keep, i.e. keep a secret
- ✗ Delay in reporting your concern
- ✗ Attempt to determine whether abuse has actually taken place or not  
- this is not your responsibility.

If you are unsure, contact the CW Designated Safeguarding Lead on 07595424429 who will be able to advise you.

### **A) In schools or special schools:**

If, during a school visit, an issue or event occurs that concerns you, take immediate notes of the event and inform your project leader. They will take responsibility of informing the teacher or assistant who is in charge of that child. However, if the concern involves CW staff, or you feel it has not been dealt with appropriately, it is the individual's responsibility to contact the police, local authority and/or Child Protection Officer for Children's World.

Children's World will always keep records of any such incidents. CW will offer any member of staff involved in a safeguarding issue the chance to discuss events at a time and place of their choosing.

B) Children's World's work at public events run by the charity:

Any member of Children's World staff or any Children's World volunteer should immediately report any concerns to the designated enhanced DBS checked member working in their area, who is the point of contact for safeguarding issues.

However, if the concern involves CW staff, or you feel it has not been dealt with appropriately, it is the individual's responsibility to contact the police, local authority and/or Designated Safeguarding Lead for Children's World. Children's World will always keep records of any such incidents.

Staff or volunteers must not take pictures of children on their personal devices. Photographs must only be taken using a CW camera or device. Permission must be sought from the subject or an adult responsible for them.

All events will have risk assessments completed on them as required. These risk assessments will make reference to following the guidance in this policy where a potential safeguarding risk is identified.

## **Online Safety**

We take the safety of all children very seriously and this includes their online safety. Please refer to the Online Safety Policy for details of this.

## **Use of Digital Images and Video.**

To protect children we will:

Comply with the Data Protection Act 2018, consent is obtained from the parents/carers to take and use images of children.

Obtain parents' and carers' consent for photographs to be taken or published (for example, on our website or in newspapers/publications and Social Media).

Children's names are not to be used, unless for a specific purposes related to the charity's business in which specific consent from parents and carers has been obtained.

Ensure that children are appropriately dressed.

Ensure that only the charities designated cameras and/or iPads are used. Where other devices have to be used, transfer images/videos immediately, and delete from said device.

Images taken on the charities cameras and/or iPads will not be emailed without consent from a Parent/Guardian, as they may not be secure.

Ensure all cameras and iPads used are open to scrutiny.

### **Confidentiality**

All staff and volunteers understand that child protection issues warrant a high level of confidentiality, not only out of respect for those involved, but to also ensure that evidence is not compromised. Staff/volunteers are to only discuss concerns with the designated persons. That person will then decide who else needs to have the information.

### **Information sharing**

Information sharing is essential for effective safeguarding and promoting the welfare of children and young people. Children's World Charity recognises that the Data Protection Act 2018 and GDPR (General Data Protection Regulation) are not a barrier for sharing information for safeguarding purposes.

## **TYPES OF HARM REQUIRING ADDITIONAL ACTIONS**

STAFF AND VOLUNTEERS HAVE ADDITIONAL REPORTING RESPONSIBILITIES FOR THE FOLLOWING SAFEGUARDING ISSUES: Follow the guidance above but contact the Designated Safeguarding Lead for further guidance.

### **FGM - Female Genital Mutilation**

Whilst it is highly unlikely that any Children's World workers would become aware of any issue around FGM, they have a responsibility to ensure that

any information or concern is immediately reported to either the lead member of the Children's World team and/or to the school staff. There is mandatory reporting for all suspicions that a girl may be subjected to FGM. Further information is available [here](#).

## **Radicalisation**

Through the work that Children's World undertakes it is possible that we might come across individuals who may be becoming radicalised. Group and event leaders, staff and the Designated Safeguarding Lead is required to complete specific training on this matter. We require all staff to exercise a duty of care to individuals and, where necessary, to take action for safeguarding and crime prevention purposes. This would involve taking preventive action by supporting those individuals who may be at risk of, or are being drawn into, terrorist-related activity by reporting any concerns as soon as they occur. Further information is available [here](#).

## **Child Sexual Exploitation (CSE)**

Child sexual exploitation is a type of sexual abuse. Further information is available [here](#). Dealing with CSE requires a multi-agency response. In addition to following the above guidance, all suspicions of CSE must be passed onto the CW Designated Safeguarding Lead immediately.

## **Trafficking**

Child trafficking is a significant factor in the exploitation of children through forced slavery or exploitation. Further information can be found [here](#). All transportation of children for the purposes of exploitation is a criminal offence. In addition to following the above guidance, all suspicions of child trafficking must be reported to the Designated Safeguarding Lead.

## **Forced Marriage**

Forcing anyone to marry against their will is a criminal offence. Further information on Forced Marriage can be found [here](#). In addition to following the above guidance, all suspicions of child trafficking must be reported to the Designated Safeguarding Lead.

CW will offer any member of staff involved in a safeguarding issue the chance to discuss events at a time and place of their choosing.

WRITTEN, DATED RECORDS WILL BE KEPT OF ANY INCIDENT OR CONCERN - COMPLETE WITH DETAILS OF ANY FURTHER ACTION TAKEN.

CHILDREN'S WORLD HAS A DUTY TO KEEP ABREAST OF SAFEGUARDING REGULATIONS AND UPDATE ITS OWN RULES ACCORDINGLY. THIS POLICY WILL BE REVIEWED ANNUALLY

### **CONTACT NUMBERS:**

Children's World office: 01458 833693

info@childrensworldcharity.org

Children's World Safeguarding Officer: Maggie Dear 07595 424429

maggiedear1@gmail.com LOCAL AUTHORITIES:

Somerset County Council: 0300 123 2224 (out of hours 0300 123 23 27)

North Somerset Council: 01275 888 808

Bath & North East Somerset Council: 01225 396312 or 01225 396313 (out of hours 01454 615165)

Bristol City Council: 0117 903 6444 (out of hours 01454 615 165)

POLICE: 101

### **UPDATED:**

**Reviewed on: 16<sup>th</sup> September 2022**

**By : Maggie Dear**

**Vice Chair and Trustee with Responsibility for Safeguarding Human Resources**